

The 1,041st **MEETING** of the Port District No. 1 of Grant County was held at the Port District office at 101 F Street SW on **Tuesday, May 22, 2018.**

Commissioner Pat Connelly called the meeting to order at 5:10 p.m. Also present were Commissioner Brian Kuest, Dahlia De La Rosa, Darci Kleyn, Chris Dowd, Sarah Hawes, Larry Julius, Dan Couture, and Nichole O'Shea. Commissioner Curt Morris was absent.

MINUTES: Upon motion by Commissioner Kuest, seconded by Commissioner Connelly, the minutes from May 9th were approved as printed.

UPCOMING MEETING DATES:

Wednesday, June 13th at 5:00 p.m. Regular Meeting – 101 F St. SW

QVBCC: Nick Parker explained to the Commissioner about USDA Rural Development Grant opportunities for the Port. Commissioners agree for Mr. Parker to move forward.

Mr. Parker is ready to move forward with the landscaping once choice of landscape rock is determined.

Big Bend will continue to hold one evening class over the summer. They intend to start up with more classes this fall. Mr. Parker requested a meeting with BBCC and is waiting to hear back.

Nichole O'Shea talked about Care Packages for the US Military program she created to give back to the soldiers, deployed overseas. Packages include needed and wanted items such as personal hygiene items, snacks, candy, reading material, socks, essential oils, etc., items they cannot get while away from home. Ms. O'Shea asked the Commissioners to grant a workable space to assemble these packages when the need arises a few times a year. Commissioners grant request for space.

Mr. Parker presented to the Commissioners a security renewal contract with IFP, Inc. Mr. Parker explains the changes that were made. Upon Motion by Commissioner Kuest, seconded by Commissioner Connelly the contract was approved and signed.

COLOCKUM RIDGE GOLF COURSE: Mr. Dowd explains that one of his employee will be having surgery in June and will need to be out 2-3 months for recovery. A discussion was held about having Nick Melburn provide coverage as the need arises.

INDUSTRIAL PARK 2: Nothing new to report.

INDUSTRIAL PARK 4: Mr. Julius presented Commissioners with a cost sharing by acreage breakdown for the sewer installation between Port of Quincy, Raceway Technologies and Zoomhash.

Mr. Julius request Port grant easement to the City for sewer main from west side of the Intermodal. Upon Motion by Commissioner Kuest, seconded by Commissioner Connelly easement to the City of Quincy was granted.

Mr. Julius explains Amendment No. 33 to Contract for Professional Engineering Services to Commissioners, which covers Tract 6 Sewer Main Extension project. Upon Motion by Commissioner Kuest, seconded by Commissioner Connelly, Amendment No.33 was approved and signed.

Mr. Julius presented Commissioners with a proposed total cost estimate for 16,000 square foot building and proposed schedule for Raceway Technology. Mr. Julius explains the process and gives an estimate start date to begin construction in October 2018 with a completed date by March 2019. Commissioners approved for Larry to discuss the details with Josh.

Mr. Julius explains Amendment No. 34 to Contract for Professional Engineering Services to Commissioners, which covers 16,000 square foot manufacturing facility. Commissioners agreed to table until next meeting.

INDUSTRIAL PARK 5: Mr. Julius explains the City of Quincy is interested in the easement Southwest edge adjacent to the west canal.

Commissioner Kuest explains that contact was made by Total Site Services. Total Site Services request for equitable adjustment-schedule and productivity cost impacts due to change requests on illumination system and survey design errors. Commissioner Kuest agrees that a meeting should be held with all parties involved to discuss the issues.

Mr. Julius will contact three contractors for the electrical power pole instillation.

INDUSTRIAL PARK 7: Mr. Julius said, still waiting for the City to get back to us.

INDUSTRIAL WASTEWATER: Commissioner Kuest explains that the City will be having a meeting with the Industrial users to discuss future needs.

QUINCY HOSPITAL: Commissioner Kuest said, Samaritan gave a good presentation at the EDC meeting. A meeting is scheduled for June 12th with Multi-Care.

INTERMODAL: Dove Trucking has expressed interest in leasing the 2011 Ottawa yard truck for \$5395.00 per month. A discussion was held, and the Commissioners agreed that Gary with Dove Trucking needs to provide a future business plan. Mr. Parker will set up a meeting to discuss a business plan.

BUDGET BLINDS: Darci Kleyn received a quote for QVBCC window shades from Budget Blind. Upon Motion by Commissioner Kuest, seconded by Commissioner Connelly, the cost for shades and installation fee was approved.

PORT STAFF: A discussion was held to hire Cassaundra Calloway as Office Assistance for 24 hrs. a week at \$16.00 per hour. Upon motion by Commissioner Kuest, seconded by Commissioner Connelly the Port approved hiring Cassaundra Calloway.

WARRANT APPROVAL: Upon motion by Commissioner Kuest, seconded by Commissioner Connelly, the following warrants were approved for payment:

May 09	#17047 through #17114 in the amount of	\$ 206,970.47
May 18	#17115 through #17121 in the amount of	\$ 32,482.46
May 22	#17122 through #17134 in the amount of	\$ 6,551.91

The meeting was adjourned at 6:45 pm.

PORT DISTRICT NO. 1 OF GRANT COUNTY

Absent

Curt Morris, President

Patric Connelly

Patric Connelly, Vice President

Brian Kuest

Brian Kuest, Secretary

ATTEST BY Recording Secretary: *Debra Rosa*